



Government of Jammu and Kashmir
Civil Secretariat: Rural Development Department

Subject:- Tender Document for printing of Dehat Sudhar –a bilingual publication of Rural Development & Panchayati Raj Department for the year 2012-13.

1. Multicolour Title covers on 230 GMS Art Card with scanning and planning.
2. Title covers are to be designed by printer keeping in view the countryside environs of the state.
3. Printing upto 140 pages multicolour Planned & scanned on imported 110 GMS Art paper.
4. No additional charges will be made if the number of pages increase by 10% or incase of decrease by 10%, no charges will be deducted. However, for printing of excess pages proper authority from this department will be essential.
5. Central stitching (special binding).
6. After receiving the script by printer, the magazine is to be printed within ten days and it is to be delivered at the office premises of the department, i.e. Civil Secretariat, Srinagar/Jammu. The magazine is to be delivered in cardboard packing @ 100 copies in one carton.
7. Sealed tenders must be submitted along with the earnest money of Rs. 10,000 (Rupees Ten thousand only) in the shape of fresh CDR pledged to Financial Advisor & CAO, RDD, Civil Secretariat, Jammu/Kashmir which should reach to his office on or before 01-01-2012 upto 4.00PM. In case last date happens to be a holiday, the sealed tenders complete in all respects can be received on the next working day upto 4.00PM.
8. Tenders must be accompanied with requisite paper samples both for inner pages and title covers.
9. Printers should be registered under VAT having TIN and PAN numbers.
10. No tenders without CDR will be accepted.
11. Tenders must also be accompanied with tender document purchased from this department.
12. Tenders without tender document shall not be considered.
13. Only those Printers having their own offset Press facilities should offer tenders. Necessary documentary proof in this behalf needs to be enclosed with the offer. Providing wrong information would make the offer liable for rejection / forfeiture of CDR.
14. Vague and ambiguous tenders will not be entertained.
15. The first cover containing earnest money, terms and conditions/specification shall be opened by the Committee on 02-01-2012 at 4.30PM in the presence of tenderers if they wish to be present at the time of opening of tenders and 2nd

cover containing price bid of such tenderers who would qualify and have met the eligibility criteria shall be opened subsequently.

16. Latest Income Tax clearance certificate.
17. The firm / agency should provide the location and profile of the Printing Press in respect of having maximum printing capacity of 40,000 (Forty thousand only) impressions per day and list of major clients and government offices for whom the job has been done.
18. The rates quoted should be eligible, clear and without any cutting or over writing.
19. Conditional tenders shall not be accepted.
20. The rates should be quoted on per copy basis.
21. The rates should be inclusive of all taxes and others charges (if any) applicable at the time of submission of tender.
22. The calligraphy of urdu portion of the script and computer composing of English portion will be done by the printers.
23. The earnest money of the tenderer, who backs out or withdraws his tender or fails to abide by it after acceptance there of shall be forfeited, besides taking recourse under law to recover the extra cost, involved in getting work done through some other agency.
24. 100% payment shall be made after receipt and verification of material/consignment by the technical Committee as per specifications of contract.
25. Failure or default on part of tenderer, to supply the publication in accordance with the specifications or within stipulated time or to fulfill all or any of the terms and conditions mentioned herein the agreement shall render the tender liable for payment of liquidated damage upto 10% of the value of the contract, besides forfeiture of security deposit and recourse to other remedies under the law in force. All the disputes shall be subject in the courts of J&K State.
26. The tenderers who do not fulfill the conditions laid down in this tender document need not to submit the tenders.
27. The detailed tender document is to be enclosed with the offer and offers without tender document or enclosed with Xerox copy of tender document will be rejected.
28. Sealed tenders shall be superscripted with word tender for "Dehat Sudhar".
29. The magazine is to be printed quarterly, i.e. four issues during the year. However, number of copies per issue to be printed will be decided by RDD.
30. The tenderers ought to be a member and registered with Printers Association Jammu/Kashmir, besides registration with Government of Jammu & Kashmir. No work can be executed by non-registered printing press.
31. The Committee constituted for the purpose has the right to accept or reject any tender without assigning any reason thereof.


Editor Dehat Sudhar
Rural Development Department

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NIC with the request for uploading the tender document on RDD website.