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PART III

Laws, Regulations and Rules passed thereunder.

GOVERNMENT OF JAMMU AND KASHMIR
CIVIL SECRETARIAT-RURAL DEVELOPMENT DEPARTMENT

Notification
Jammu, the 9th May, 2007.

SRO-178.-In exercise of powers conferred by the proviso to section 124 of the Constitution of Jammu and Kashmir, the Governor hereby makes the following rules, namely :-

1. *Short title and commencement*-(1) These rules may be called the Jammu and Kashmir Rural Development (Subordinate) Service Requirement Rules, 2007.

2. They shall come into force from the date of their publication in the Government Gazette.

3. *Definitions* :-In these rules, unless the context otherwise requires :-

(a) "Administrative Department" means the Department of the Government in the Civil Secretariat holding Administrative charge of the service.

(b) "Board" means Jammu and Kashmir Service Selection Board.

- (c) "Cadre" means the cadre of the service.
- (d) "Head of the Department" means the Major Head of the Department holding the administrative control of the organization.
- (e) "Member of the service" means the person appointed to a post in the service under these rules.
- (f) "Schedule" means a schedule annexed to these rules.
- (g) "Selection agency" means the agency constituted by the Government for making recruitment to a particular class of posts.
- (h) "Service" means the Jammu and Kashmir Rural Development/Sanitation (Subordinate) Service.
- (i) "Words and expression" used in these rules but not defined shall have the same meaning as are assigned to them in the Jammu and Kashmir Civil Service (Classification, Control and Appeal) Rules, 1956.

3. *Constitution of the service* :—(1) From the date of commencement of these rules, there shall be constituted the Jammu and Kashmir Rural Development (Subordinate) Service.

(2) The Government may on commencement of these rules, appoint to the service any person who at the time of such commencement is holding substantively any post in its sanctioned scale of pay included in the cadre of the service :

Provided that for the purpose of initial constitution of service the person holding any post in a substantive capacity to which he was appointed by the competent authority under proper rules included in the cadre of the service in its sanctioned scale of pay shall be deemed to have been appointed to the service under these rules if he/she is fully qualified for appointment under these rules unless he/she opts otherwise within 15 days from the commencement of these rules.

Explanation 1:—The words holding means a person holding a post included in the cadre of the service in its sanctioned scale of pay on regular basis under orders of the competent authority and will not cover the persons holding a post on ex-cadre/deputation basis or on adhoc basis or in a stop gap arrangement.

4. *Strength and composition of the service* :—(1) The authorized permanent and temporary strength of the cadre and the nature of the post shall be determined by the Government from time to time and shall at the initial constitution of the service under these rules, be such as specified in Schedules I-A and I-B annexed to these rules.

Provided that the Government may create temporary posts in the cadre of the service for the specified period as may be considered necessary from time to time.

(2) The Government shall at the expiry of every three years or at such intervals as may be necessary re-examine the strength and composition of the cadre of the service and make such alteration therein as may be required to update the cadre strength.

5. *Qualification and method of recruitment* :-(1) No person shall be eligible for appointment by direct recruitment or by promotion to any post in any class, category or grade in the service unless he possesses the qualification as laid down in Schedule II-A and II-B and fulfils other requirements as is provided in the relevant rules and orders for the time being in force.

(2) Appointment to the service shall be made :

(a) By direct recruitment (which shall include appointment by transfer provided the concerned candidate fulfils the required eligibility criteria as prescribed in the rules and the appointment shall be made in consultation with the Jammu and Kashmir Subordinate Service Selection Board or any other selecting agency) :

(b) By promotion ; and

(c) Partly by direct recruitment and a partly by promotion in the ratio and in manner mentioned against each post as per Schedule-II :

Provided that all the posts under direct recruitment shall be filled through Jammu and Kashmir Subordinate Service Selection Board/any other selection agency as per the rules/orders of the Government issued for the purpose from time to time :

Provided further that all posts to be filled by promotion/transfer shall be filled through Departmental Promotion Committee (DPC)/Service Selection Board respectively.

6. *Probation* - (1) Person appointed to the service either by direct recruitment or by promotion shall be on probation or trial for a period of two years.

(2) The period of probation shall be regulated as per provisions of the Jammu and Kashmir Civil Service (Classification, Control and Appeal) Rules, 1956.

7. *Training and Departmental examination* :- Persons appointed to the service shall be required to undergo such training course from time to time during the probation period as may be required and to pass during the period of probation or trial such departmental examination as the Government may prescribe.

Provided the Government may exempt, either wholly or partly from such training or departmental examination persons who have passed a departmental examination or have undergone a training declared by the Government to be equivalent to the departmental examination or training if any, prescribed under these rules.

8. *Eligibility of Government servants for direct recruitment* :- A person already in Government service may apply through proper channel for direct recruitment as vacancy in any particular class or category of the service, if he possess the educational and other qualifications prescribed for recruitment to such class or category of posts. The upper age limit of such Government servants shall be provided in the general rules :

Provided that in the case of a post, which requires a higher degree of specialization and/of experience, the Government may prescribe higher age limit.

9. *Reservation in appointments* :-While making appointments either in promotion or by direct recruitment reservation shall be available in accordance with the provisions of Jammu and Kashmir Reservation Act, 2004 and the rules made thereunder.

10. *Maintenance of Seniority List* :-Seniority of the members of service shall be regulated under the Jammu and Kashmir Civil Services(Classification, Control and Appeal) Rules, 1956. The Head of department shall maintain an up to date and final seniority list of the service.

11. *Residuary matters* :-In regard to the matters not specifically covered by these rules, a member of the service shall be governed by the rules, regulations and order applicable to the State Civil Service in general.

12. *Interpretation* :-If any, question arises relating to the interpretation of these rules; the matter shall be referred to the Government whose decision thereon shall be final and binding.

13. *Repeal and Saving* :- (1) The Jammu and Kashmir Rural Development (Subordinate) Service Recruitment Rules, 1990 are hereby repealed.

(2) Notwithstanding such repeal, any appointment made or action taken under the provisions of the rules so repealed shall be deemed to have been made or taken under the corresponding provisions to these rules.

By order of the Governor.

(Sd.).....

Secretary to Government,
Rural Development Department.

SCHEDULE-I (A)

**Jammu and Kashmir Rural Development (Subordinate) Service
Recruitment Rules, 2007**

Executive/Technical

S.No	Designation	Grade	No. of posts		
			Permanent	Temporary	Total
1	2	3	4	5	6
1.	Panchayat Supervisor	6500-10500	02	...	02
2.	HQA, Grade-I	6500-10500	08	...	08
3.	Lady Project Officer	6500-10500	...	01	01
4.	HQA, Grade-II	5700-10100	...	06	06
5.	Co-operative Extension Officer	5700-10100	02	...	02
6.	Panchayat Inspector Grade-I	5700-10100	40	01	41
7.	Panchayat Inspector Grade-II	5000-8000	80	...	80
8.	Plantation Ranger	5000-8000	03	...	03
9.	Mukhiya Sevika	5000-8000	01	24	25
10.	Gram Sevika	3050-4910	05	120	125
11.	Village Level Worker	3050-4910	1465	...	1465
12.	Multipurpose Worker	3050-4910	...	1466	1466
13.	Driver	3050-4910	17	82	99
14.	Plantation Supervisor	2550-3200	57	01	58
15.	Plantation Watcher	2550-3200	342	80	322

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1	2	3	4	5	6
16.	Gardeners (Males)	2550-3200	13	...	13
17.	Mirabs	2550-3200	63	...	63
18.	Works Supervisor	3050-4910	183	33	216
19.	Draftsman	4000-6000	12	02	14
20.	Katib	5700-10100	...	02	02
21.	Audio Visual Operator	5700-10100	...	04	04
22.	Jr. Engineers	5700-10100	202	452	654
23.	Photographer	5000-8000	...	02	02
24.	Road Roller Operator	5000-8000	...	06	06
25.	Assistant Road Roller Operator	3050-4910	...	06	06

(Sd.)

**Under Secretary to Government,
Rural Development Department.**

SCHEDULE-I (B)

**Jammu and Kashmir Rural Development (Subordinate) Service
Recruitment Rules, 2007**

Ministerial

S.No	Designation	Grade	No. of posts		Total
			Permanent	Temporary	
1	2	3	4	5	6
1.	Section Officer	6500-10500	...	02	02
2.	Sr. Scale Stenographer	6500-10500	02	..	02
3.	Statistical Officer	6500-10500	...	02	02
4.	Assistant Accounts Officer	7450-	...	01	01
5.	Head Assistant	5000-8000	13	03	16
6.	Sr. Store Keeper	5000-8000	..	01	01
7.	Panchayati Auditor Cum HA	5000-8000	09	...	09
8.	Jr. Scale Stenographer	5000-8000	02	02	04
9.	Statistical Assistant	5000-8000	06	13	19
10.	Accountant	5000-8000	10	08	18
11.	Sr. Assistant	4000-6000	62	11	73
12.	Store Keeper	4000-6000	...	10	10
13.	Steno Typist	4000-6000	06	09	15
14.	Accounts Assistant	4000-6000	121	03	124
15.	Jr. Statistical Assistant	4000-6000	18	05	23
16.	Medical Assistant	4000-6000	...	02	02
17.	IEC Workers	3050-4910	...	04	04

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1	2	3	4	5	6
18.	Jr. Assistant	3050-4910	230	19	249
19.	Orderlies	2550-3200	385	31	414
20.	Chowkidar	2550-3200	12	74	86
21.	Attendant	2550-3200	...	42	02

(Sd.)

**Under Secretary to Government,
Rural Development Department.**

SCHEDULE-II-A

Junior and Middle Rural Development (Subordinate) Service
Recruitment Rules, 2007
(Essential)

Class	Category	Description	Grade	Minimum qualification for direct recruitment	Method of Recruitment
I	A	Executive Supervisor	6500-10500	...	100% by promotion from Class II Category B.
II	B	Headquarter Assistant G-I	6500-10500	...	100% by promotion from Class III Category A.
III	A	Headquarter Assistant G-IV Co-Operatives Extension Officer	5700-10100	...	100% by promotion from Class III Categories A and B.
III	B	Executive Inspector G-I	5700-10100	...	100% by promotion from Class III Categories A and B.
III	C	Field Project Officer	6500-10500	...	100% by promotion from Class III Category B.
IV		Principal Inspector G-III Plumbers Range	6000-8000	...	100% by promotion from Class IV Category B with five years experience in that category in the following manner: (a) 75% from general seniority of VLWs/MPWs in the grade 4000-6000; (b) 25% from Graduate VLWs/MPWs in the grade 4000-6000; and

1 2 3 4 5

(c) 5% from VLW and PNs in the grade of 4000-6000 with Post Graduate Diploma in Rural Development from recognized University/Board provided that where sufficient number of eligible persons in this feeding category is not available, the balance posts will go to (b) above.

B. Mukhya Ravika 5000-6000

100% by promotion from Class IV Category A with five years experience in this category in the following manner

(a) 75% from general pool only of Class Sivika in the grade 4000-6000;

(b) 20% from Graduate Class Sivika in the grade of 4000-6000;

(c) 5% from Class Sivika in the grade of 4000-6000 with Postgraduate Diploma in Rural Development from recognized University/Board provided that where sufficient number of eligible persons in this feeding category is not available, the remaining posts will go to (b) above.

IV. A. Class Sivika 3000-4000 10-2

(a) 70% by direct recruitment and
 (b) 30% by promotion from Class V Categories A, B & C from amongst eligible employees with minimum

1	2	3	4	5	6
					qualification of Matric and five years experience in that category.
					"They will initially be appointed in the pay scale of Rs. 3050-4910 and will be placed in the grade of Rs. 4000-6000 after getting 08 years of service."
B	Village Level Worker/Multi purpose worker	3050-4910	10+2	(A) 70% by direct recruitment; and (b) 30% by promotion from Class V Categories A, B & C with minimum qualification of Matric and five years experience in that category.	
					"They will initially be appointed in the pay scale of Rs. 3050-4910 and will be placed in the grade of Rs. 4000-6000 after getting 08 years service."
C	Driver	3050-4910	Middle with valid Hill Driving License	100% by direct recruitment.	
V A	Plantation Supervisor/Watcher	2550-3200	Matric	100% by direct recruitment.	
B	Moties	2550-3200	Matric	100% by direct recruitment.	
C	Moties	2550-3200	Matric	100% by direct recruitment.	
Technical					
VI A	Junior Engineer	5700-10100		1. 90% by deputation from Public Works Department. 10% by promotion from amongst the Works Supervisor appointed by the competent authority in the Rural Development Department under the	

1	2	3	4	5	6
					Recruitment Rules of 1990 and having undergone a Degree or Diploma Course in Engineering from a recognized Institution. In case the non availability of eligible works. Supervisors under promotional quota whose remaining posts shall also be diverted to the deputation quota from Public Works Department.
	B. Audio Visual Operator	7700-10100	---	100% by deputation from J&K Information (Subordinate) Service.	
	C. Librarian	7700-10100	---	100% by deputation from J&K Information (Subordinate) Service/J&K Academy of Art, Culture and Languages.	
	VII - A. Physiotherapist	8000-8000	---	100% by deputation from J&K Information (Subordinate) Service.	
	VIII - A. Deft/Sign	4000-6000	---	100% by deputation from PWD.	
	IX - A. Works Supervisor	3650-4910	---	100% by deputation from PWD.	
				(Sd) _____ Under Secretary to Government, Rural Development Department.	

For and on behalf of the Government of Jammu and Kashmir
 Secretary to Government
 Public Works Department

SCHEDULE-II-B

**Jammu and Kashmir Rural Development (Subordinate) Service
Recruitment Rules, 2007
(Ministerial)**

Class	Category	Designation	Grade	Minimum Qualification for direct recruitment	Method of Recruitment
I	A	Section Officer	6500-10500	...	100% by promotion from Class II Category A having a minimum experience of three years in that category.
	B	Senior Scale Stenographer	6500-10500	...	100% by promotion from Class II Category B having a minimum experience of five years in that category.
	C	Statistical Officer	6500-10500	...	100% on deputation from the Economics & Statistics (Subordinate) Service.
II	A	Head Asst./Sr. Storekeeper/Parichayati/Auditor-cum-Head Assistant	5000-8000	...	100% by promotion from Class III Category A having a minimum experience of three years in that category, provided they have passed the Secretariat Assistant Training Course.
	B	Junior Scale Stenographer	5000-8000	(i) Graduation from any recognized university having minimum speed of 65 and 35 words per minute in shorthand and type-writing respectively. (ii) Six months Certificate Course in Computer Applications from a recognized Institute.	100% by direct recruitment.

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1	2	3	4	5	6
	C Statistical Assistant	5000-8000	..		100% on deputation from the Economics & Statistics (Subordinate) Service.
	D Accountant	5000-8000	..		100% on deputation from the Accounts (Subordinate) Service.
III	A Senior Assistant/Store Keeper/Store boy	4000-6000	..		100% by promotion from Class IV Category A with three years' experience in that category.
	B Accounts Assistant	4000-6000	..		100% on deputation from Accounts (Subordinate) Service.
	C Junior Statistical Assistant	4000-6000	..		100% on deputation from the Economics & Statistics (Subordinate) Service.
	D Medical Assistant	4000-6000	..		100% on deputation from Health and Medical Education Department.
IV	A ITC Worker	3000-4910	..		100% by direct recruitment with Certificate in Typing.
V	A Junior Assistant	3000-4910	(i) Candidates from any recognised authority with knowledge of typewriting having not less than 25 words speed per minute.	(ii) Shortlist Certificate Course in Computer Applications from a recognised Institute.	a) 75% by direct recruitment. b) 25% by promotion from Multistate employees under Class VI Category A, B and C with quality typewriting requiring a minimum speed of 25 words per minute, in order of priority.

1	2	3	4	5	6
VI	A	Orderly	2550-3200	Matric	100% by direct recruitment.
	B	Chuwkidar	2550-3200	Matric	100% by direct recruitment.
	C	Aitondar	2550-3200	Matric	100% by direct recruitment.

(Sd.)
Under Secretary to Government,
Rural Development Department.

