

**Government of Jammu and Kashmir**  
**Rural Development Department: Civil Secretariat**

Subject: Preparation of inventory and protection of properties of Panchayats.

CIRCULAR NO: 08-RD of 2010  
D A T E D: 16. 08. 2010

With a view to ensuring optimal use of properties including land, plantation, buildings and other (movable and immovable) assets in public interest, it is imperative to update the inventory of these assets, Panchayat-wise. There is also necessity to prevent any encroachments or vandalization of the Panchayat properties for which apprehensions are felt now more than never before because of the situation that has arisen due to absence of elected PRIs.

All DPOs will ensure that the inventory of the assets is updated Panchayat-wise and also effective steps are taken for safety/preservations of these assets. The details should be made available to Directors Rural Development Department and Administrative Department, both in hard and soft form, within a period of one month. Directors RDD will ensure that the job is got completed within stipulated time and further steps are taken for regular updation of the assets, their protection/safety and also upload the data on the official website.

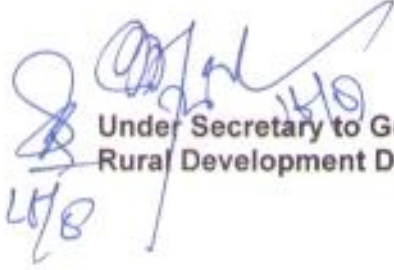
Sd/-  
**Secretary to Government**  
**Rural Development Department**

No: RD/Panch/79/2010

Dated: 16.08.2010

Copy for information & necessary action to the:-

1. District Development Commissioner / CEO, LAHDC
2. Director, Rural Development Department Kashmir/Jammu.
3. Private Secretary to Hon'ble Chief Minister for information of the Hon'ble Chief Minister.
4. Principal Private Secretary to Chief Secretary for inf. of the Chief Secretary.
5. Special Assistant to Hon'ble Minister, Rural Development, Panchayats, Law and Parliamentary Affairs.
6. Special Assistant to Hon'ble Minister of State, Rural Development, Panchayats, Law and Parliamentary Affairs.
7. Assistant Commissioner Development \_\_\_\_\_
8. District Panchayat Officer \_\_\_\_\_
9. Private Secretary to Secretary to Government, Rural Dev. Deptt.
10. Concerned file.
11. Circular file.

  
**Under Secretary to Government**  
**Rural Development Department**