

**Government of Jammu and Kashmir,  
Civil Sectt: Rural Development Department,**

**Subject:** Appointment to the posts in the Departmental (Gazetted) Services under direct recruitment quota through the Combined competitive Examination 2005 – Operation of the waiting list.

**Reference:** Government Order No: 1590-GAD of 2008 dated 30-12-2008 and Government Order No: 1592-GAD of 2008 dated 30-12-2008 issued by General Administration Department.

**Government Order No: 03 -RD of 2009**

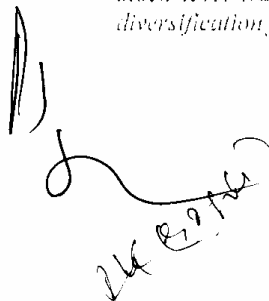
**D a t e d: 01 - 01 - 2009**

Shri Anshuman Singh and Smt. Manpreet Kour, Block Development Officers (Probationers) are hereby deputed on one month on job training course w.e.f. 01-01-2009 in the office of Block Development Officer Bishnah and Satwari respectively.

The schedule of practical training would be primarily as under:-

*Formation and sanctioning of Block Plans/Schemes and their implementation, acquiring knowledge about the guidelines, Acts, Rules and Regulations relating to centrally sponsored schemes like NREGA, IAY, SGSY, Total Sanitation Campaign (TSC), CDF, MPLADS and other related schemes, identification of works, execution of works, preparation of bills, maintenance of books of accounts, auditing of accounts, preparation of utilization certificates, developing working knowledge about financial code/books of financial powers and different service rules, developing fair understanding of MIS system and online reporting of different programmes, familiarizing with right to information act and the procedures, systems and practices for maintaining utmost transparency and accountability about different schemes/programmes, familiarizing with the multifarious assignments related to the office of the BDO, developing practical knowledge about watershed development and other activities, developing Model Village Plans and evolving innovative technologies for conducting sample surveys and generating data base, associating with the implementation of Total Sanitation Campaign (TSC) associating with the Panchayat level functionaries for practical training for maintenance of different books of accounts/records/registers relevant to NREGA etc, associating with the block level SGSY committees and acquiring knowledge about application and diversification for SGSY scheme."*

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24/01/09

The concerned Block Development Officers shall expose the probationers to actual working/functioning of the Block and shall submit their work done/assessment report on completion of the said training to Administrative Department. .


**By order of the Government of Jammu and Kashmir.**

**Sd/-  
Secretary to Government,  
Rural Development Department,**

No: RD/A/ 169/2008-CCS  
Copy to the:-

Dated: 01-01-2009

1. Commissioner/Secretary to Government, General Administration Department,
2. Director, Rural Development Department, Jammu
3. FA/CAO, Rural Development Department,
4. Asstt. Commissioner (Development), Jammu
5. Block Development Officer, Bishnah/Satwari
6. Pvt. Secretary to Secretary to Government, Rural Development Department,
7. Concerned. They are relieved today with the directions to report to Block Development Officer concerned.
8. Govt. Order file (w.2.s.c.)
9. Stock file

  
1.1.09  
Under Secretary to Government,  
Rural Development Department,  
11/09, 1/01/09.